

Reviewed by: _____

COMMISSIONER BOARD MINUTES

October 31, 2007

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Sue Smith
Commissioner Gary Hutchison
Diona Brick, Fiscal
Connie Hazelton, HR
George Thompson, Solicitor
Judy Downs, Planning
Ben Breniman, Planning
Gary Dittman, AAA
Mark Heim, WKQW
Ellen Rettinger, Admin. Assist.
Sheila Boughner, News
Pastor Pat Ellis

Commissioner Larry Horn
Denise Jones, Chief Clerk
Dave Schwille, CYS
Judy Downs, Planning
Randy Seitz, ORA
Debbie Frawley, Planning
O. C. Bell, Airport
Ken Saunders, Park Board Member
Scott Smail, Citizen
Troy Wood, Citizen
Fred Harris, Citizen

Pastor Pat Ellis gave the invocation, and then Commissioner Smith led the group in the Pledge of Allegiance.

COMMISSIONER BOARD:

Commissioner Smith called the meeting to order at 2:00 p.m. A motion was made by Commissioner Horn to approve the minutes from the October 3, 2007 meeting, seconded by Commissioner Hutchison, aye all.

No public comment on the agenda. No business to come before the Board from Court Administration or the Prison.

ROW OFFICES:

Presented by Chief Clerk, Denise Jones was a PCCD project modification request for the Continuation of STOP Violence Grant. The project period is from July 1, 2007 to June 30, 2008. The STOP Grant Project supports the efforts of the District Attorney who prosecutes criminal cases involving domestic violence, sexual assault and violations of civil protection orders as well as technical assistance to law enforcement. The Federal current subgrant budget is \$88,668.00 with an in-kind match of \$15,394.00 for a total of \$104,062.00. Commissioner Horn made a motion to approve the grant request, seconded Commissioner Hutchison, aye all.

COMMUNITY SERVICES ADMINISTRATION:

Presented by O. C. Bell was a Five (5) Year Supplemental Lease Agreement with the Transportation and Security Administration who rent office space at the airport at the rate of \$318.25 a month. Commissioner Hutchison made a motion to approve the supplemental lease, seconded by Commissioner Horn, aye all.

Also presented by O. C. Bell was a 3 year lease between Venango County 911 and USA Choice for USA Choice to put microwave on the tower at our 911 Center. In exchange they will pay \$100.00 a month and the 911 Center will receive free Broadband Service. Commissioner Hutchison made a motion to approve the lease, seconded by Commissioner Horn, aye all.

HUMAN SERVICES:

Dave Schuille presented the following items for approval.

OEO

Contracts for the 2007-08 year for Supportive Work Program

- Genesis Projects, Inc in the amount of \$63,700
- Crawford County Mental Health Awareness Program on the amount of \$32,172
- Community Services of Venango County in the amount of \$59,200

Children and Youth

Renewal of a contract with Southwood Psychiatric Hospital for residential treatment services for dependent and delinquent youth. Per Diem rates are between \$185 and \$250, funded through the medical assistance program

Renewal of a contract with Northwestern Human Services for therapeutic foster care. This is an MA reimbursable service of which the non-MA per diem is \$28.72.

Substance Abuse Services

New contract with Greenfield Counseling Services to provide methadone outpatient services. Costs are \$50.00 per intake assessment and \$100 weekly for treatment. Contract was reviewed by the County Solicitor.

New contract with Heart to Heart Parent Support Network in the amount of \$2,324 to provide a Strengthening Families program. Contract was reviewed by the County Solicitor.

MH/MR

Lease agreement with the Oil City Civic Center for the Early Intervention Program in the amount of \$365.20 per month. Lease was reviewed by the County Solicitor.

Renewal of an agreement with Goodwill Industries of Fayette County for prevocational services for one MR consumer in the amount of \$1.44 per 15 minute unit.

Renewal of an agreement with Erie Homes for Children and Adults for respite, home and community and residential services. Respite services are at \$360 per diem, between \$4 and \$5.40 per 15 minute unite for home and community and residential rates are between \$5,082 and \$6,674 per half month.

Renewal of a contract with Fayette Resources with a half month per diem between \$2,106 and \$7,690.

Amendment to the contract with United Community Independence Programs to add in home family support services for child welfare consumers at \$27.30 per hour.

Amendment to the contract with Community Services of Venango County to pass through the Coast of Living increase for the Consumer satisfaction surveys. This raises the existing rates by 3%.

Approval of the submission of a HOME grant application for Venango County Training and Development Center to develop a Fairweather Lodge housing option for MH consumers.

Area Agency on Aging

Approval of the 2007-08 budget submission. Approval grants permission for the AAA director to submit in electronic format.

3 year Grant application to the Corporation for National Service and there funding assistance to continue to operate the Venango County RSVP. 41.9% of the funds are requested from CNS and the balance comes from some RSVP funding and direct cash and in-kind support from the Venango County Area Agency on Aging Black Grant funds.

Commissioner Horn made a motion to approve the above items, seconded by Commissioner Smith, aye all.

FINANCE ADMINISTRATION:

Diona Brick presented the following warrants for approval:

Warrant	10120	\$	173,043.50	Non-Human Services Expenditures
Warrant	HS101207		832,984.44	Human Services Expenditures
Warrant	HS101707		445.73	Human Services Expenditures
Warrant	101907		1,086,967.48	Non-Human Services Expenditures
Warrant	HS101907		272,501.37	Human Services Expenditures
Warrant	SP102307		1,250.00	Non-Human Services Expenditures
Warrant	102607		135,411.27	Non-Human Services Expenditures
Warrant	HS102607		214,224.55	Human Services Expenditures
Warrant	110207		291,138.47	Non-Human Services Expenditures
Warrant	HS110207		184,934.06	Human Services Expenditures

Total Estimated Cost **\$ 3,192,900.87**

Commissioner Horn made a motion to approve the above warrants, seconded by Commissioner Smith, aye all.

Next presented by Diona Brick was an engagement letter from Maher Duessel to expand the audit of Venango County to include an individual grant audit (Tobacco Grant, contract #4000007494) as required by the state. The fees for the audit is \$1,800.00. Commissioner Hutchison made a motion to approve the above item, seconded by Commissioner Horn, aye all.

Diona Brick also presented for approval a budget transfer in the amount of \$10,000 to increase the Wings over Venango Budget to cover funds allocated to a study as approved by the Wings over Venango Board. Commissioner Horn made a motion to approve the transfer, seconded by Commissioner Hutchison, aye all.

PLANNING COMMISSION:

Ben Breniman with the Planning Commission presented three Affordable Housing Applications for approval. The first application was for Kelli and Vernon Flinchbaugh who had been previously approved at our May 23rd, 2007 Commissioner Board Flinchbaugh for a home at 512 Atlantic Avenue in Franklin but the sale did not go thru. The new home is located at 606 Liberty Street in Franklin and the amount is \$5,400.00. The second application was for Joel and Erica Heeter in the amount of \$4,200.00 for a home located at 356 Emerald Street, Oil City, PA. The third application was for Kristine and Ken Hargenrader, Jr. in the amount of \$4,200.00 for a home located at 107 Hiland Avenue, Oil City, PA. This makes a total of 9 families who have been helped under this program. Commissioner Horn made a motion to approve the three applications, seconded by Commissioner Smith, aye all.

Presented by Debbie Frawley was a DCNR Grant Application for a Greenways and Open Space Coordinator. The total project cost is \$81,500 minus the grant amount requested of \$36,000 making the local match \$45,000. Crawford and Clarion counties along with Venango County have committed to sharing the costs for five years. The first year is 100% funded, the second - 75%, the third - 50% and the fourth year funded at 25%.

FICDA has donated office space. This coordinator would be responsible for the coordination of all the efforts related to the Oil Region and contiguous trail systems and related open space plus implement the Oil Region's goals and objectives of the Northwest PA Regional Greenways Plan. Commissioner Horn made a motion to approve the grant application, seconded by Commissioner Hutchison, aye all.

COUNTY ADMINISTRATION:

Commissioner Sue Smith presented Resolution #2007-13 which is opposing the tolling of Route Interstate 80. Copies are to be sent to the Oil City and Franklin Chambers of Commerce, Representative Scott Hutchinson, Senator Mary Jo White, the Secretary of the Department of Transportation, Governor Edward Rendell and United States Representative John Peterson. Commissioner Horn made a motion to approve the Resolution, seconded by Commissioner Hutchison, aye all.

Next presented by Chief Clerk Denise Jones was a MOU between Venango County and the Oil Region Alliance which is effective as of January 1, 2008. The purpose is to support the initiative to create a unified system of economic development organizations

that works together for the common benefit and is focused on critical development functions in an effort to create high value-added jobs and people. Commissioner Horn made a motion to approve the MOU, seconded by Commissioner Hutchison, aye all.

A contract with Shingledecker Welding to repair the Veterans Bridge in Oil City was presented by Denise Jones. The contract amount is \$67,095.00 with the painting to begin in the Spring. The total project is expected to take four weeks. Commissioner Horn made a motion to approve the contract, seconded by Commissioner Hutchison, aye all.

Commissioner Horn read a letter for financial support for the Venango County Junior Achievement from the Samuel Justus Discretionary Charitable Trust. The Trusts' previous financial commitments to the youth of our County has always been appreciated by the Commissioners. Commissioner Horn made a motion to approve the support letter, seconded by Commissioner Hutchison, aye all.

Commissioner Smith presented Resolution #2007-14 which is giving the authority to move forward with the transfer of the Exchange Building to the Oil Region Alliance which holds promise of locating a high quality business in the City of Franklin. Commissioner Horn made a motion to approve the Resolution, seconded by Commissioner Hutchison, aye all.

PUBLIC COMMENT:

Chief Clerk Denise Jones stated that she objected to statements made by newspaper columnist Jack Baker. She noted that any information requested from our office which is public information is provided in a timely manner and to state that is not the case is not true. Denise stated that she would welcome his phone call or a visit to her office so they could speak face to face.

Mr. Scott Smail read a six page letter regarding Ordinance 0701 which is about establishing a security screening process within the courthouse. He has a mobility impairment and expressed his desire that all handicap should have access to the rear of the courthouse.

A motion to adjourn was made by Commissioner Hutchison at 2:51 p.m., seconded by Commissioner Horn, aye all.

Respectfully submitted,

Ellen Rettinger

