

**Land Bank Board Meeting Minutes
Courthouse Annex Conference room
01/09/2020**

Meeting was called to order by: Bonnie Summers at 1:00 PM

In attendance:

- Vince Witherup-Board Member
- Albert Abramovic-Commissioner
- Samuel Breene-Commissioner
- Mike Dulaney-Commissioner
- Bonnie Summers-Chair
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative
- Paul Calderone-Residential Representative
- Joshua Sterling-Planning
- Jason Ruggiero-Planning
- Nancy Marano-Emlenton Borough
- Mary Swisher-Assessment
- William Moon Jr-City of Oil City
- Sheila Boughner-City of Franklin
- Barrie Brancato-Cranberry Township
- Kit Woods-Housing
- Warren Thomas-Residential Representative

Motion was made by William Moon, Jr to accept last month's 12/12/19 meeting minutes, 2nd by Warren Thomas; all in favor.

Treasurer's report: Given by Diona Brick

Fund 2770 (which is the Register/Recording fees monies) currently has a \$43,093.32 balance that must be used for demolition.

Public Comment:

No public in attendance

Old Business:

Voting of the officers

Julie stated the officers must be appointed at the first meeting of the year and the positions are one year positions.

Currently the officers are as followed:

Chair_ Bonnie Summers
Vice Chair_ Albert Abramovic
Secretary_ Julie Thompson
Treasurer_ Diona Brick

Warren Thomas made a motion to keep the officers as they are 2nd by Sheila Boughner; all in favor. All officers agree to remain in their positions.

Vote to add additional members to the Board of Directors. We currently allow 11 members.

Diona Brick made a motion to increase the number of board members to 13, 2nd by Warren Thomas; all in favor

Vote to have Vince Witherup appointed to the Board of Directors.

William Moon made a motion to accept Vince as a board member 2nd by Sheila Boughner; all in favor. Bonnie Summers will send an email notifying the Commissioners of this.

Discuss policy/procedures for how the Land Bank is going to process applications for the PHARE Grant

It was agreed to keep following the PHARE grant policy that is in place and come up with a plan on where the funds will be spent.

Josh will bring an application that is currently used for individuals to apply for Housing Rehabilitation Programs and Rob Walter will bring a map showing the corridors to next month's meeting. At which time the board will discuss further to come up with a targeted area and reach out to that municipality to see if they know of any property owner that would qualify and benefit from receiving the help from the Land Bank for renovations to their dwelling.

This will be discussed further at next month's meeting.

NEXT MEETING:

February 13, 2020 at 1:00 PM in Conference Room 100

Meeting adjourned at 2:15 PM

Submitted by:

Mary Swisher