

**Land Bank Board Meeting Minutes
Courthouse Annex Conference room
01/14/2021**

Meeting was called to order by: Bonnie Summers at 1:05 PM VIA ZOOM

In attendance:

- Vince Witherup-Board Member
- Albert Abramovic-Commissioner
- Samuel Breene-Commissioner
- Mike Dulaney-Commissioner
- Bonnie Summers-Chair
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative-via phone
- Paul Calderone-Residential Representative
- Nancy Marano-Emlenton Borough
- Mary Swisher-Assessment
- William Moon Jr-City of Oil City-via phone
- Sheila Boughner-City of Franklin
- Barrie Brancato-Cranberry Township
- Warren Thomas-Residential Representative
- Josh Sterling
- Jason Ruggiero
- Kit Woods

Motion was made by Diona Brick to accept the last meeting minutes, 2nd by William Moon; all in favor.

Introduction of any guests: Yvonne Green

Treasurer's report: Given by Diona Brick

Fund 2770 (which is the Register and Recording fees monies) currently has a \$68,743.21 balance that must be used for demolition. Diona also stated there is still \$43,300 from the 2020 Phare grant after the \$6,700 for the roof replacement.

Public Comment: None at this time

Old Business:

Update on bids for the demolition of the following properties:

711 Chestnut Street Emlenton
504 Hill Street Emlenton
420 4th Street Franklin
3 Oil City properties

Diona Brick made a motion to fund the demolition of 420 Fourth Street, Franklin with Phare grant monies, two properties in Emlenton, 711 Chestnut St. and 504 Hill Street with CDBG grant funds, and the 3 Oil City Properties with Phare grant monies. In the event that the amount is greater than the remainder of Phare grant monies, the difference will be taken from the Register and Recorder Demo Fund with the blessing of the County Commissioners. 2nd by Julie Thompson; all in favor with William Moon abstaining from voting.

Phare Grant:

Jason stated the Land Bank has been approved for \$125,000 however that must be used for rehab or demolition of a second dwelling or out building on a property, cannot be used towards demo of the main dwelling.

Jason also stated there is \$100,000 in CDBG monies to be used towards demolition. Cranberry, Franklin, Oil City and Sugar creek all have their own CDBG grants so the money should be used elsewhere in the County.

Update on Rehab projects:

Jason stated that one inspection has been completed 01/09/2021 the other one had to be rescheduled. He stated that they have approved three more applications.

Oil City Code Enforcement provided quotes for demolition of 390 Colbert Ave and 509 W. Front Street that they would like funding to demo.

390 Colbert Ave is currently in Repository therefore the City could purchase it from Tax Claim. At which time the Land Bank could vote to provide funds for the demo. William Moon made a motion to review this at the next meeting after the City Council has a meeting to decide if they want to purchase the property or not.

509 W. Front Street is still privately owned therefore the Land Bank cannot provide funds at this time. If the city could obtain ownership, this can be reviewed again at that time.

Attendance Records:

Julie provided a spreadsheet of attendance per request at the last meeting.

Bonnie stated the attendance looks great and thanks everyone for their participation.

1416 Liberty Street:

Sheila will send the owner a letter about the Land Bank and the application from Planning to see if the owner has any interest in getting help with rehab from us.

Election of Officers:

Chairperson-Julie Thompson nominated Bonnie Summers to remain as Chairperson, all in favor

Vice Chairperson- Diona Brick nominated Vince Witherup as Vice Chair, all in favor

All was in favor of Julie Thompson remaining Secretary and Diona Brick as Treasurer.

Judicial Sale List:

Julie Thompson provide a tentative list of the Judicial Sale properties. She has asked that the municipalities review the list and discuss any they may be interested in at the next meeting.

NEXT MEETING:

February 11, 2021 at 1:00 PM in Conference Room 100

Meeting adjourned by:

Vince Witherup 2nd by William Moon, all in favor

Submitted by:

Mary Swisher