

Reviewed by:



**SALARY BOARD MEETING MINUTES  
February 12, 2019**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Timothy Brooks  
Commissioner Vincent Witherup  
Commissioner Albert Abramovic  
Shelly Hartle, Chief Clerk  
Dottie Tawney, Administrative Assistant  
Rich Winkler, Solicitor  
Diona Brick, Fiscal

Jillian Stephens, HR  
Jason Ruggiero, Planning  
Kim Woods, Human Services  
Rich Mihalic, Two Mile Run Park  
Jim Meyer, Derrick Newspaper  
Pastor Sam Wagner, Christ United  
Methodist Church

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

**CALL TO ORDER:**

Commissioner Brooks called the meeting to order at 6:05 p.m.

**APPROVAL OF MINUTES FROM THE JANUARY 8, 2019 MEETING:**

Commissioner Abramovic made a motion to approve the minutes from the January 8, 2019 meeting, seconded by Commissioner Witherup, aye all.

**PUBLIC COMMENT ON AGENDA**

There was no public comment offered on the Salary Board agenda.

**SALARY BOARD ITEMS FOR CONSIDERATION:**

**DEPARTMENT #270 SHERIFF'S OFFICE**

**ABOLISH**

Deputy Sheriff Sergeant  
Full-Time  
Non-Exempt Hourly Pay Grade 7  
Effective 01/28/19

**CREATE**

Deputy Sheriff  
Full-Time  
Non-Exempt Hourly Pay Grade 6  
Effective 01/28/19

**DEPARTMENT #305 PRISON**

**EXTENSION OF TEMPORARY POSITION**

Correctional Nurse  
Temporary Part-Time  
Non-Exempt Hourly Pay Grade 6  
Effective 01/01/2019  
Note: Temporary position extended through 06/30/19.

**DEPARTMENT #531 HUMAN SERVICES CLERICAL**

**ABOLISH**

Department Clerk II  
SEIU Position  
Full-Time  
SEIU Pay Grade 6  
Effective 01/30/19

**CREATE**

Department Clerk III  
SEIU Position  
Full-Time  
SEIU Pay Grade 8  
Effective 01/30/19

Commissioner Abramovic made a motion to approve the above Salary Board items, seconded by Commissioner Witherup, aye all.

**OTHER BUSINESS:**

There was no other business to be conducted.

**PUBLIC COMMENT:**

There was no public comment offered.

**ADJOURNMENT:**

The meeting adjourned at 6:06 p.m. upon a motion by Commissioner Witherup, seconded by Commissioner Abramovic, aye all.

Respectfully submitted,

  
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Dottie Tawney  
Administrative Assistant