

Reviewed by: TB  
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**SALARY BOARD MINUTES**  
**April 10, 2018**

Those present at the public meeting of the Salary Board held in Room 100 of the Courthouse Annex:

Commissioner Timothy Brooks  
Commissioner Albert Abramovic  
Rich Winkler, Solicitor  
Diona Brick, Fiscal  
Rich Mihalic, Two Mile Run County Park  
Tim Dunkle, Public Safety Director  
Kim Woods, Human Services Administrator  
Chris Rosetti, Explore Venango  
Sean P. Ray, Herold  
Connie Shull, Public

Commissioner Vincent Witherup  
Shelly Hartle, Chief Clerk  
Rich Ruditis, Airport  
Jill Stephens, Human Resources  
Gerry McGuinness, Voter Registration  
Bill Buchna, Airport Director  
Eric Foy, Sheriff

The Retirement Board meetings was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

**CALL TO ORDER:**

Commissioner Brooks called the Salary Board meeting to order at 6:04 PM

**APPROVAL OF THE MINUTES FROM THE MARCH 13, 2018 MEETING:**

Commissioner Abramovic made a motion to approve the minutes form the March 13, 2018 meeting, seconded by Commissioner Witherup, aye all.

**PUBLIC COMMENT:**

There was no public comment offered on the agenda as presented.

**SALARY BOARD ITEMS FOR CONSIDERATION:**

Ms. Stephens presented the Salary Board agenda for approval:

Action to create temporary full-time Service Coordinator II should be reflected as an action in Department #530 PIC rather than Department #520 Children and Youth. All other information is correct.

**DEPARTMENT #305 PRISON**

ABOLISH  
Correctional Nurse

Part-Time  
NEHR Pay Grade 6  
Effective 04/03/18

CREATE

Correctional Nurse  
Full-Time  
NEHR Pay Grade 6  
Effective 04/04/18

**DEPARTMENT #520 CHILDREN & YOUTH**

CREATE

Service Coordinator II  
Temporary Part-Time  
NEHR Pay Grade 6  
Effective 05/07/18  
Note: Position to last through August 2018.

**DEPARTMENT #605 PARK**

CREATE

Department Clerk Intern  
Temporary Full-Time  
NEHR Pay Grade 1  
Effective 05/14/18  
Note: Position to last through 08/11/18.

CREATE

Maintenance Worker Intern  
Temporary Full-Time  
NEHR Pay Grade 1  
Effective 05/14/18  
Note: Position to last through 08/11/18.

**CORRECTION TO 03/13/18 SALARY BOARD AGENDA**

**DEPARTMENT #509 HUMAN SERVICES FISCAL**

ABOLISH

Budget Analyst II  
Full-Time  
Non-Exempt Pay Grade 10  
Effective 02/26/18

**NOTE: Classification of position should have reflected Exempt Pay Grade 2 instead of Non-Exempt Pay Grade 10.**

Commissioner Witherup made a motion to approve the above Salary board Agenda items, seconded by Commissioner Abramovic, aye all.