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**SALARY BOARD MINUTES  
APRIL 13, 2021**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

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|------------------------------------|---|
| Commissioner Samuel Breene         | Justin Wolfe, Human Resources           |
| Commissioner Michael Dulaney       | Marie Plumer, Human Services            |
| Commissioner Albert Abramovic      | Luke Kauffman, Two Mile Run County Park |
| Sabrina Backer, Chief Clerk        | Jason Ruggiero, Planning                |
| Melanie Bailey, Voter Registrar    | Rich Ruditis, Airport                   |
| Richard Winkler, Solicitor         | Kara O’Neil, The Derrick                |
| Diona Brick, Fiscal                | Nathan Roggenkamp, Stream TV            |
| Associate Pastor Randy Powell      | Tim Dunkle, Public Safety (via Zoom)    |
| First Baptist Church, Franklin, PA | Garrett Dvorkin, The Titusville Herald  |
| Mark Bishop, Jail                  | Connie Shull, Relay For Life            |

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board Meeting. The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

**CALL TO ORDER:**

Commissioner Breene called the Salary Board meeting to order at 4:37 p.m.

**APPROVAL OF THE MINUTES FROM THE MARCH 9, 2021 MEETING:**

Commissioner Dulaney made a motion to approve the minutes from the March 9, 2021 meeting, seconded by Commissioner Abramovic, aye all.

**PUBLIC COMMENT:**

There was no public comment offered on the agenda as presented.

**SALARY BOARD ITEMS FOR CONSIDERATION:**

Mr. Wolfe presented the Salary Board agenda for approval:

**DEPARTMENT #260 DISTRICT ATTORNEY**

**ABOLISH**

Legal Secretary II  
Full-Time  
Non-Exempt Hourly Pay Grade 3  
Effective 03/23/21

**CREATE**

Administrative Assistant II  
Full-Time  
Non-Exempt Hourly Pay Grade 5  
Effective: 04/05/21

**DEPARTMENT #520 CYS**

**CREATE**

Summer Food Crew (3 positions)

Temporary Part-Time

Non-Exempt Hourly Pay Grade 1

Effective 06/10/21 through 08/27/21

Note: Seasonal positions.

**DEPARTMENT #570 COMMUNITY SUPPORT SERVICES**

**CREATE**

Case Manager

Full-Time

Non-Exempt Hourly Pay Grade 6

Effective: 03/01/21

- Commissioner Dulaney made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Abramovic, aye all.

**OTHER BUSINESS:**

There was no other business to be conducted.

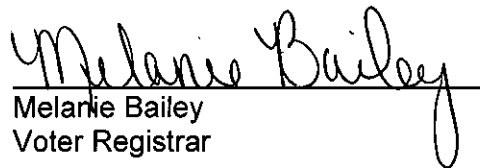
**PUBLIC COMMENT:**

There was no public comment offered.

**ADJOURNMENT:**

The meeting was adjourned at 4:40 p.m. upon a motion by Commissioner Abramovic and a second by Commissioner Dulaney, aye all.

Respectfully submitted,

  
Melanie Bailey  
Voter Registrar