

**Land Bank Board Meeting Minutes
Courthouse Annex Conference room
05/13/2021**

Meeting was called to order by: Bonnie Summers at 1:10 PM

In attendance:

- Vince Witherup-Residential Representative
- Albert Abramovic-Commissioner
- Samuel Breene-Commissioner
- Mike Dulaney-Commissioner
- Bonnie Summers-Chair
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative-via zoom
- Paul Calderone-Residential Representative
- Nancy Marano-Emlenton Borough
- Mary Swisher-Assessment
- William Moon Jr-City of Oil City
- Chuck Gibbons-City of Franklin
- Barrie Brancato-Cranberry Township via zoom
- Warren Thomas-Residential Representative
- Josh Sterling
- Jason Ruggiero

Motion was made by William Moon Jr to accept the 04/8/2021 minutes, 2nd by Vince Witherup all in favor.

Introduction of any guests:

Treasurer's report: Given by Diona Brick

Fund 2770 (which is the Register and Recording fees monies) currently has a \$54,672.72 balance that must be used for demolition. The Land Bank has paid for two demos out of this funding. One in the amount of \$17,375 for a demo in Emlenton Borough and \$8,400 for a demo in Cranberry Township.

Old Business:

PHARE Grant - At the beginning of the year there was around \$43,000 to spend, however after paying out \$25,430 for three demos in Oil City, \$8,800 for a demo in Franklin and the cost of inspections and newspaper fees the funds are almost fully expended.

New PHARE Grant - Josh Sterling stated that the \$125,000 should be received by the end of May. Josh stated the deadline to file for the next PHARE grant is in November and he will be applying for the \$250,000 on behalf of the Land Bank.

Update on bidding for the rehab projects:

Josh Sterling stated that they did receive a couple of bids, however they come in higher than expected therefore these projects will be advertised at open bids on May 27, 2021. Josh will have an update on this once the other bids come in. He did state with the cost of timber and building material being high at this time, we may not have the funds to cover all the expenses for the rehabs.

Update on the Shank house rehab inspection:

Josh Sterling stated the inspection has been completed however he is holding off on generating the estimate until the PHARE grant funds are received.

Julie update on Judicial Sale:

Julie stated sale is scheduled for June 3rd in Courtroom 1 to begin at 10:00 AM. Julie stated that she has not received the agreements back yet from the municipalities that were approved at last meeting, therefore she will reach out to the municipalities and school districts.

Julie stated that the Land Bank is in need of someone to attend the sale and bid on behalf of the Land Bank. Bonnie Summer's volunteered to be the bidder. Bonnie will meet with Julie to get the information and materials needed.

Update on donations and deed recording:

Julie stated she spoke with Rich Winkler regarding donated property being tax deductible and recording of deeds.

Julie stated that a property owner can donate to the County and it would be tax deductible however he is uncertain if that would be true of someone donating to the Land Bank.

Rich also stated that yes, you can record a deed that has several properties and several different names listed on it, however he stated that it is not done often nor is it advised to do so.

NEXT MEETING:

June 10, 2021 at 1:00 PM in Conference Room 100

Meeting adjourned at 1:30 PM by:

Mike Dulaney, 2nd by Diona Brick all in favor

Submitted by:

Mary Swisher