

# VCEDA BOARD APPROVED

VCEDA July '22 Meeting

VENANGO COUNTY ECONOMIC DEVELOPMENT AUTHORITY

## Meeting Minutes

July 19, 2022 @ 10:30 AM

Courthouse Annex Room 100

Franklin, PA 16323

### Present:

Bill Moon  
Mike Dulaney  
Sam Breene  
Alan Schiller  
Bonnie Summers

### Staff:

Emily Lewis

### Guests:

Ashley Smith, VCRPC  
Kara O'Neil, The Derrick

### Excused:

Rod Griffin  
Chip Abramovic

#### I. Call to Order

The monthly board meeting was called to order by Sam Breene at 10:30 A.M.

#### II. Approval of Minutes

##### a. 6/21/2022 Regular Meeting Minutes

- ✓ Motion to approve the meeting minutes by Mike Dulaney; Seconded by Bonnie Summers. So moved.

#### III. Public Comment on Agenda Items

None. So moved.

#### IV. Special Purpose Matters

##### a. Memorandum of Understanding for Engage! Program

Emily presented the board with an MOU between the Authority and FICDA continuing a partnership with the cooperation and delivery of the Engage program splitting the revenue from the program funds.

- ✓ Motion to approve the memorandum of understanding for the Engage! Program by Bill Moon; seconded by Alan Schiller. All in favor. So moved.

#### V. Financial Report

a. Emily Lewis presented the balance sheet through June and a list of invoices paid. She noted that projects are on task for the year.

- ✓ Motion to accept the financial report including invoices by Bill Moon; Seconded by Bonnie Summers. All in favor. So moved.

#### VI. Ongoing Projects

##### a. 100 Seneca at Cornplanter Square

###### i. Fundraising Timeline

Emily informed the board that there is no formal update on the fundraising timeline. She noted that she submitted a pre-application request for ARC area

development funding to match T-Mobile funding received for the fifth floor was acknowledged and that she will be submitting a full application in the near future. She also noted that the USDA rural development grant application is under review and she was asked to provide additional information which has been completed.

ii. Construction Timeline

Emily reported that the timeline is largely the same. She noted that the masonry package may need to be extended to the end of November due to supply chain issues. Construction for package A is moving forward with the elevator and internal work while they are waiting for the chiller and HVAC items to be delivered.

VII. Staff Report

- a. Emily reported that Design Labs Architects are planning to tour the Pittsburgh Children's Museum for similar approaches to first floor ceiling preservation. She also noted that she attended a press event with Senator Casey at 100 Seneca and attended a tour of the Downs Building in Oil City with DCED representative, Rick Vilello. Emily also mentioned that she revised and posted the eAcademy job description.

VIII. Around the Table Report

Bonnie Summers noted that the VA Clinic walls are going up and construction is continuing. She mentioned that the township is at a crossroads regarding the adult housing independent living plans they have and they have submitted a letter to Hershey School to solicit interest in the region.

Alan Schiller informed the board that the Oil City Redevelopment Authority gained a new board member. They will be having an August meeting regarding railroad right-of-way discussions.

Bill Moon mentioned that the Oil Heritage Festival week is in full swing.

IX. Public Comment – General

None. So moved.

X. Adjournment

- ✓ Motion to adjourn by Bill Moon; Seconded by Alan Schiller at 10:58 AM.

Respectfully submitted,  
Ashley Smith, VCRPC