

**Land Bank Board Meeting Minutes
Courthouse Annex Conference room
09/08/2022**

Meeting was called to order by: Vince Witherup at 1:00 PM

In attendance:

- Vince Witherup-Residential Representative
- Albert Abramovic-Commissioner
- Samuel Breene-Commissioner
- Mike Dulaney-Commissioner
- Bonnie Summers-Chair
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Kristi Stemmerich-Emlenton Borough
- Mary Swisher-Assessment
- William Moon Jr-City of Oil City
- Barrie Brancato-Cranberry Township
- Warren Thomas-Residential Representative
- Josh Sterling- VCRPC
- Amanda Powers-City of Franklin
- Travis Hartman-Oil City Code

Motion was made by William Moon, Jr to accept the 08/11/2022 minutes, 2nd by Vince Witherup, all in favor.

Introduction of any guests:

Chuck Gibbons-City of Franklin Code Enforcement

Treasurer's report: Given by Diona Brick

Fund 2770 (which is the Register and Recording fees monies) currently has an \$81,243.71 balance that must be used for demolition. Diona stated that \$ 18,925 will be issued to Oil City for demo and \$6,150 to Sugarcreek Borough leaving \$56,168.71 in the Register and Recorder's fund.

William Moon made a motion to accept the Treasurer's report, 2nd by Julie Thompson, all in favor.

Update on the appointment of Warren Thomas to the board

Bonnie Summers stated that the Commissioners approved Warren to become a voting member on the board.

Discuss Planning's opinion on the PHARE Grant.

Planning feels that the PHARE grant applications should be used on a first come first serve basis. So, if the Land Bank would like to use this grant toward one of our projects, the applicant would be considered on a first come first serve basis. We will be updated on the use of the PHARE grant at our monthly meeting by Planning.

Mike asked that Josh Sterling look into applying for other grants on behalf of the Land Bank to use for rehabilitation and in emergency situations.

Josh stated that Cranberry is using CBGB funds for demo of two properties within their township. Sugarcreek is using CBGB funds to demo 25 Baker Street and Rouseville is using their CBGB funds to demo 118 Cherry Run Road.

New Business

Chuck Gibbons asked what the City of Franklin needs to do in order to request demolition funds from the Land Bank.

Julie Thompson stated that the property typically needs to be city owned before requesting the funds and the request needs to be filed in writing along with copies of the demolition bids.

NEXT MEETING:

October 13, 2022 at 1:00 PM in Conference Room 100.

Meeting adjourned at 2:00 PM by: Diona Brick 2nd by William Moon, Jr; all in favor

Submitted by:

Mary Swisher