

The mission of the employees of Venango County is to promote a spirit of cooperation and commitment by encouraging the active and informal partnership of Venango County residents in government thereby empowering citizens to shape a better community.
"We will strive to honor the past, serve the present, and touch the future."

COMMISSIONERS' PUBLIC MEETING AGENDA
SEPTEMBER 13, 2022

Invocation – Pastor Eric Reimer, Free Christian Church, Oil City, PA *(Participation is voluntary)*

Pledge of Allegiance

ELECTION BOARD

1. Call to Order
2. Approval of minutes from August 16, 2022 Meeting
3. Public comment on Election Board Agenda
4. Election Board Items for Consideration
 - a. Approval of Ballot Referendums for Clinton, Irwin and Victory Townships
 - b. Approval to discontinue the use of the Ballot Drop Box
5. Other Business
6. Public Comment
7. Adjournment

RETIREMENT BOARD

1. Call to Order
2. Approval of minutes from August 16, 2022 Meeting
3. Public Comment on Retirement Board Agenda
4. Retirement Board Items for Consideration – Attachment A
5. Other Business
6. Public Comment
7. Adjournment

SALARY BOARD

1. Call to Order
2. Approval of Minutes from August 16, 2022 Meeting
3. Public Comment on Salary Board Agenda
4. Salary Board Items for Consideration – Attachment B
5. Other Business
6. Public Comment
7. Adjournment

COMMISSIONER BOARD

1. Call to Order
2. Approve/Amend Commissioner Board Agenda
3. Approval of Minutes from August 16, 2022 Meeting
4. Public Comment on Commissioner Board Agenda:
5. **Court Administration:** No business to be presented.
6. **Row Offices:** No business to be presented.
7. **Prison:** No business to be presented.
8. **Community Services Administration:**
 - a. Ratification of Contract with Mike Kolesar/Regional Project Engineer, PA Department of Transportation, Bureau of Aviation for repairs to the existing Terminal Building.
 - b. Ratification of Contract with TranSystems to assist the airport with uploading all required documents to obtain the BOA grant.
 - c. Ratification of Contract with Strongland Roofing Systems for roof replacement
 - d. Ratification of Contract with Andy Dulya to replace walk-in freezer
9. **Human Services:**
 - a. Human Services Agenda for approval, Attachment C
 - b. Reduction Application Request for Early Headstart

10. Finance Administration:

- a. Warrants – Attachment D

Fiscal Agent for NWP AERG (Northwest PA Emergency Response Group)

No business to be presented.

Fiscal Agent for NWWDB (Northwest Workforce Development Board)

No business to be presented.

11. Human Resources:

- a. Human Resources Agenda Items for Approval – Attachment E
- b. Human Resources Items for Informational Purposes – Attachment F
- c. Ratification of Agreement with Christopher Gabriel and Stephanie as legal representatives.
- d. Approval of Anti-Harassment/Sexual Harassment Policy.
- e. Approval of Collective Bargaining Agreement between The County of Venango and AFSCME

12. Planning Commission:

- a. Approval of a six-month extension to meet conditional approval for the East Gate Plaza
- b. Approval of the contract with Mobilcom to provide Customer Support Services at the Recycling Center
- c. Approval of the Review Fee Reimbursement Agreement with William Hards (Hards Fabricating)
- d. Approval of the Review Fee Reimbursement Agreement with Frenchcreek Township
- e. Approval of the MOU with The Borough of Sugar creek for the Allegheny Boulevard Multi-use trail.

13. Two Mile Run County Park:

- a. Update on Park and activities

14. County Administration:

- a. Ratification of Sales Order Agreement with Election Systems & Software for the purchase of DS450 High speed Scanner/Tabulator
- b. Proclamation for National Recovery Month
- c. Proclamation for 2022 Suicide Prevention Month
- d. Special Recognition of the Kiehl Family
- e. Appointment of Samuel H. Breene to the Conservation District Board

15. Other Business:

16. Public Comment:

17. Adjournment:

NEXT MEETING DATE: The next public meeting will be held on October 11, 2022 at 4:30 p.m. in Room 100 of the Courthouse Annex to conduct County business.