

IN RE: ADOPTION OF
LOCAL RULES RE

: IN THE COURT OF COMMON PLEAS OF
: VENANGO COUNTY, PENNSYLVANIA

PUBLIC ACCESS

: CIV No. 1259 - 2017

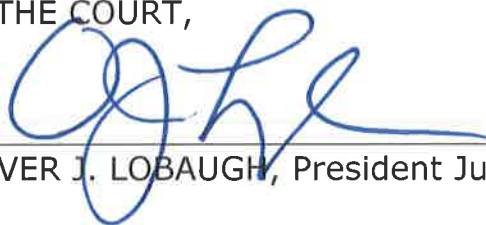
FILED
COMMON PLEAS COURT
VENANGO COUNTY
2017 NOV 16 AM 8:37
CLERK OF COURT

ORDER OF COURT

AND NOW, November 14, 2017, the following rule is hereby ADOPTED as Local Rule of Judicial Administration LRJA 101, governing access to official paper case records and images of scanned or e-filed documents, of all case records filed and maintained in the filing offices of the Venango County Court of Common Pleas, 28th Judicial District, to include criminal, civil and family matters, to be effective January 6, 2018. The Venango County District Court Administrator is Ordered and Directed to do the following:

- (1) File one (1) copy of the local rule with the Administrative Office of Pennsylvania Courts via email to adminrules@pacourts.us
- (2) Forward two (2) paper copies and one (1) electronic copy in a Microsoft Word format only on a CD-ROM to the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*.
- (3) Publish the local rules on the Venango County website at www.co.venango.pa.us
- (4) File one copy of the local rule in the appropriate filing offices for public inspection and copying.

BY THE COURT,



OLIVER J. LOBAUGH, President Judge

**VENANGO COUNTY LOCAL RULE OF JUDICIAL ADMINISTRATION RE:
Public Access Policy for the Court of Common Pleas**

Rule 101.

Pursuant to Section 7 of the *Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts*, persons who file documents that contain confidential information as defined by the Policy shall use and file a Confidential Information Form in order to comply with the Policy. The form shall be available in each filing office as well as on the Venango County website at: www.co.venango.pa.us or on the website of the Unified Judicial System at: <http://www.pacourts.us/public-records>

Parties and their attorneys shall be solely responsible for complying with the provisions of this section and shall certify their compliance to the court. The certification that shall accompany each filing shall be substantially in the following form: *"I certify that this filing complies with the provisions of the **Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts** that requires filing confidential information and documents differently than non-confidential information and documents."*

Fee Schedule:

Photocopying/printing of scanned document: \$0.25 per page