



## NEW ADDRESS REQUEST FORM

Venango County 9-1-1 \* Addressing / Mapping Department \*  
\*1052 Grandview Rd \* Oil City, PA 16301\*  
\*Phone: 814-677-0325 \* Fax: 814-677-7459\*



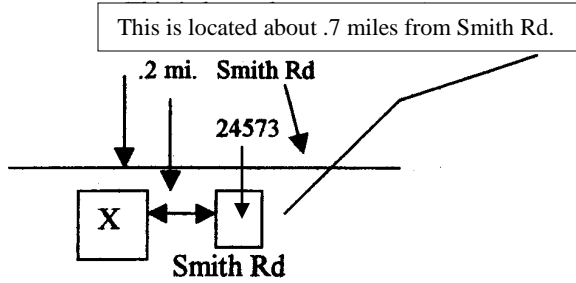
### APPLICANT INFORMATION

1. Applicant Name: \_\_\_\_\_ 2. Telephone Number: \_\_\_\_\_
3. Current Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
4. Borough/City/Township of new address structure: \_\_\_\_\_

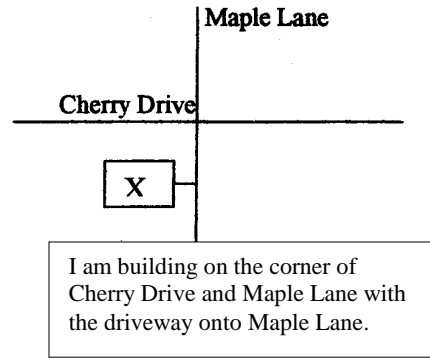
### NEW ADDRESS INFORMATION

5. Name of road new structure will be addressed to: \_\_\_\_\_  
NOTE: If located on a corner, list road which driveway will access.
6. Address of nearest addressed structure: \_\_\_\_\_
7. Distance from nearest addressed structure driveway and proposed structure driveway: \_\_\_\_\_  
NOTE: Refer to question 13, Example 1 for measurement.
8. Was this address created from a subdivision and/or was a land survey performed?  
\_\_\_ No \_\_\_ Yes If yes, complete question #9.
9. Name of subdivision or land owner: \_\_\_\_\_
10. Type of construction, of new address:
- |                        |                                 |
|------------------------|---------------------------------|
| <u>Residential</u>     | <u>Commercial/Manufacturing</u> |
| ___ Single Family      | ___ Single Sites                |
| ___ Multiple Family    | ___ Multiple Sites              |
| ___ Number of Families | ___ Number of Sites             |
| ___ Other              | ___ Other                       |
11. Apartment number or business suite number of new address structure.  
Apartment Number: \_\_\_\_\_ Suite Number: \_\_\_\_\_
12. If known, please provide the following information.  
Parcel Number: \_\_\_\_\_ Deed Book Number: \_\_\_\_\_  
Tax Map Number: \_\_\_\_\_ Acreage of lot(s): \_\_\_\_\_

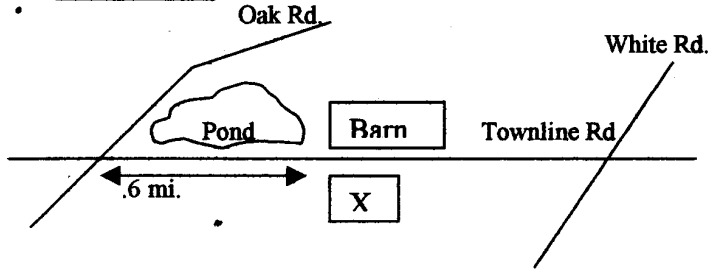
**EXAMPLE 1**



**EXAMPLE 2**



**Example 3**



I am building right across the road from the pond which is next to the red barn. NOTE: A footage measurement is needed because the pond and/or barn are unknown addresses.

13. In the section below, sketch the approximate location of the new address on the lot(s) upon which it will be situated, showing the nearest streets, location of adjacent structures (if any), streams, bodies of water, or any other items that will enable Venango County 911 to assign an address in a precise manor. For convenience, please refer to the examples above.



14. Please remit this form to:

***Venango County 9-1-1***  
***1052 Grandview Rd.***  
***Oil City, PA 16301***  
[jdolby@co.venango.pa.us](mailto:jdolby@co.venango.pa.us)

Notification of a new address will be sent to the municipality listed above (Question #4) and to the applicant at the applicant's current mailing address approximately two weeks after receipt of the application.